



The Bhagirathi Co-op. Milk Producers' Union Limited

(A Govt. of West Bengal Project)

Rate Contract for supply of Paneer Pouch

BU/PUR/PKGM/0880

Dated: 03.09.2026

The Bhagirathi Cooperative Milk Producers' Union Limited invites e-Reverse Auction in two bid system in NCDFI e-Marketplace for E-Rate Contract for supply of polyethylene pouches suitable for packaging paneer for a period of 1 year.

Scope of Work	Supply of Food Grade Paneer Pouches for a period of 1 year
Bid Validity	1 year
Quantity	2 kg Pouch: 100000 pieces 1 kg Pouch: 500000 pieces 500 gm Pouch: 500000 pieces 200 gm pouch: 25,00,000 pieces 100 gm Pouch: 3,00,000 pieces Quantities are tentative and may vary depending upon demand
Eligibility Criteria	Experience: Minimum 5 years of experience in similar nature of work.
Statutory &Non Statutory Documents	1. GST Registration Certificate 2. PAN CARD 3. IT Return of 3 financial years (2023-24), (2024-25), (2025-26) must be uploaded. Audited Balance Sheet duly certified by CA firm should be uploaded. 4. Credential- Execution of a similar nature of work. Work Order or Completion Certificate in support of credentials should be uploaded. 5. Duly filled Annexure-C to be uploaded in the Letterhead of the bidding firm. 6. Sample of at Pouches 3 side sealed, gusset type must be delivered to the Milk Union before Technical Bid Evaluation. The Pouches shall be retained by milk union. Failure to deliver sample before last date of bid submission shall result in disqualification of the Tender.Bidders who submitted samples against previous tenders are exempted from this requirement.
Earnest Money Deposit	The EMD amounting to Rs. 1,00,000/- should be deposited online in the Escrow account of NCDFI.

General Terms & Conditions:

1. Technical Specification of Paneer Pouches as per **Annexure-A**.
2. Bidder should quote unit price of the material as per **Annexure-B**.
3. **Rate:** The quoted rates shall remain fixed throughout the contract period. No escalation on account of increase in the cost of raw materials, labour, transportation, taxes or any other reason shall be entertained.
4. **Rate to be Quoted:** Bidder should quote unit price of the material inclusive of all charges (development cost, printing, packing) taxes and levies F.O.R The Bhagirathi Cooperative Milk Producers' Union Limited.



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5. **Scope of Supply:** The successful bidder shall supply printed food-grade laminated paneer packaging pouches of the required size, dimensions, specifications, artwork and quantity as mentioned in the Purchase Order.
6. **Cost of Cylinder:** Cost of development of all variants and SKUs shall be borne by the supplier/bidder.
7. **Sample Approval:** The successful bidder shall submit printed samples before commencement of bulk production. Bulk production shall begin only after written approval by the Milk Union.
8. **Packing:** The pouches shall be packed in strong corrugated cartons/sacks to prevent damage during transportation. Each carton shall bear the product description, size, batch number, manufacturing date, quantity and supplier's name.
9. **Inspection:** The Milk Union reserves the right to inspect the material either at the supplier's works or at the consignee's premises. Acceptance of the material shall be subject to satisfactory inspection and testing.
10. **Rejection of Material:** If the supplied material does not conform to the approved specifications, the purchaser shall have the right to reject the entire or part of the consignment. The rejected material shall be replaced by the supplier at their own cost within the stipulated period.
11. **Payment Terms:** Payment shall be made within 45 days in NEFT/RTGS on receipt of quality report of the supplied materials from Requisitioning Authority & on submission of Bill in duplicate along with the received challans from the Competent Authority. If the materials received does not conform to the above prescribed standard, then the materials shall not be accepted or rejected after joint inspection.
12. **Delivery Scheduled:** Materials must be delivered within 30 days after the Contract is awarded and design is finalized and approved by the Milk Union. Time being the essence of contract no variation shall be permitted in the delivery time. If the supplier fails to supply within the aforesaid period, The Bhagirathi Milk Union Ltd. shall reserve the right to cancel the order.
13. **Termination Clause:** On termination of contract, the Security Deposit is liable to be forfeited and any of the resultant loss beyond Security Deposit will be recovered from the contractor by legal means apart from forfeiture of any amount due to the bidder.
14. If there is any complaint regarding the **quality/ damage / short supply / failure of schedule date delivery** etc. for which the Milk Union makes an alternative arrangement from another supplier the cost of such item would be deducted from the bill amount, Security Deposit whichever applicable.
15. **Place of Delivery:** The Store Section of The Bhagirathi Cooperative Milk Producers' Union Ltd. Feeder Dairy, Panchantala, Chaltia, Berhampore, Murshidabad, Pin-742165, West Bengal.
16. **Dispatch Quantity:** Milk Union shall order pouches of consignment size 50,000 pieces. Thus the annual requirement shall be around 1,00,000 pieces.
17. The rate quoted by the bidder shall be inclusive of all taxes packing, forwarding & GST loading and unloading charges and other charges/ taxes if any for the delivery of the goods in the office of The Bhagirathi Cooperative Milk Producers' Union Ltd.



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18. **Confidentiality:** The printing design, logo, brand name and artwork supplied by the Milk Union shall remain the exclusive property of the Milk Union. The supplier shall not use or disclose the same to any third party without prior written approval.
19. **Warranty:** The supplier shall guarantee that the supplied pouches are free from manufacturing defects and conform to the approved specifications. Defective material shall be replaced without additional cost.
20. **Force Majeure:** For delay in supply of goods for which neither the supplier or the Milk Union is responsible like strikes, lockouts, war, catastrophe shall be termed as "Force Majeure" and penalty clause will not be applicable.
21. **Risk Purchase:** If the supplier fails to supply the material within the stipulated period, the purchaser may procure the material from alternate sources at the supplier's risk and cost. Any excess expenditure incurred shall be recoverable from the supplier.
22. **Liquidated Damage:** Liquidated Damage of 0.5% of the total cost shall be charged if there is any delay in supply of goods subjected to a maximum of 10% of the total cost and the amount shall be recovered from the bills. If the Milk Union makes alternative arrangements due to negligence of the party, the cost of the consignment arranged from the different source shall be deducted from the party.
23. **Unloading of Material:** The unloading of goods shall be the sole responsibility of the Milk Union. The supplier shall ensure timely delivery of the goods at the designated delivery point. Unloading shall be carried out by the Milk Union during office hours only (10:00 a.m. to 6:00 p.m.). The supplier shall coordinate with the authorized representative of the Milk Union at the time of delivery to facilitate smooth unloading.
24. Mode of transportation for the supply of the goods will be arranged by the supplier.
25. The Bhagirathi Milk Union also reserves the right to approve more than one supplier at same/ different rates. The party other than the lowest bidder shall be termed as alternate supplier(s).
26. The accepting authority (The Bhagirathi Cooperative Milk Producers' Union Ltd.) reserves the right to reject any or all the tenders without assigning any reason whatsoever and will not be bound to accept either the lowest tender or any of the tenders.

Other Terms & Conditions: As per Standard terms and conditions of NCDFI.

Sd/-

Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:

1. Official Website (www.bhagirathimilk.com)
2. NCDFI (soft copy)



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(ANNEXURE-B)

RATE TO BE QUOTED BY THE BIDDER

Particulars	HSN Code	Rate per piece (Rs./piece) which includes all costs FOR Bhagirathi Milk Union inclusive of all taxes and levies
2 kg Pack Size		
1 kg Pack Size		
500 gm Pack Size		
200 gm Pack Size		
100 gm Pack Size		
Rate quoted shall not be subjected to any escalation for 1 year		

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ANNEXURE - C

DECLARATION

(To be furnished in the Letter Head of the Bidders)

1. I/We the undersigned solemnly declare that all the statements made in the documents, records etc., attached with this application are true and correct to the best of my/our knowledge.
2. I/We the undersigned do hereby certify that neither my/our firm/company nor any of its constituent partners have not been blacklisted by any organization.
3. I/We the undersigned do hereby certify that neither my/our firm/company nor any of its constituent partners have abandoned any work/works of similar nature and magnitude in India, in the past.
4. I/We the undersigned do hereby certify that any of the contracts awarded to me/us has not been terminated rescinded, due to breach of contract on my/our part in the past.
5. I/We the undersigned authorize (s) and request any bank / person / firm / corporation / Government Departments to furnish pertinent information deemed necessary and requested by The Bhagirathi Cooperative Milk Producers' Union Ltd. to verify the statement made by me/us or to assess my/our competence and general reputation.
6. I/We the undersigned, understand(s) that further qualifying information / clarifications on the statement made by me / us may be requested by The Bhagirathi Cooperative Milk Producers' Union Ltd and agree(s) to furnish such information/clarification within SEVEN Days from the date of receipt of such request from The Bhagirathi Cooperative Milk Producers' Union Ltd.
7. I/We have the capacity to supply 5,00,000 pouches in a month.
8. I/We agreed to abide by the terms and conditions of the Reverse Auction Notice.

Dated Signature of Applicant with Seal:

To be signed by the officer authorized by the Firm/Company to sign on behalf, the Firm/Company with company's seal)

Note: In case of sole proprietary concern, affidavit should be signed only by the sole proprietor.

(Title of the Officer)

(Title of the firm/Company)

(Date)